

## **Pride Market and Community Expo Terms and Conditions**

### **Booking:**

1. Bookings will only be made in accordance with our terms and conditions and cant be changed on the day.
2. Bookings made and paid in full by the 31st of January will receive a free Big Screen Advert over the Pride Weekend.
3. The deadline for bookings is 15th June 2018. We strongly advise you book early as bookings made after this date cannot be guaranteed.
4. If you need to cancel your booking, you must do so as soon as possible. If you give notice of cancellation at least six weeks before the event, you will receive 75% of your booking fee back. If you cancel between 5 and 6 weeks before the event you will receive 50% of your booking fee back. If you cancel your booking within four weeks of the event your booking fee will not be returned to you.
5. Bookings will only be confirmed when paid in full.

### **Your Stall**

1. Please ensure all items on your stall are appropriate for pride (i.e. not depicting any homophobic, transphobic, racist imagery etc).
2. No Alcohol or Hot food may be sold or given out as prizes. Promotion is allowed but not selling
3. Items, which are forbidden for sale, are drugs, alcohol (including alcohol as prizes), poppers and weapons including guns and knives. Sale of these items may result in you be required to leave the market area. Adult products may be allowed.
4. Charity collection tins ARE NOT permitted but selling of goods to fundraise may be allowed on Community Expo stalls, but you must contact us in advance to confirm permission.
5. No other items are allowed to be sold at Community Expo Stalls
6. Promoting around you stall area is allowed but promoting outside you stall/pitch is not allow if you are seen flyering or charity collecting around the site you maybe asked to leave the site for the rest of the pride event.

7. Pride Glasgow cannot accept any liability for any injury, personal or business loss that occurs as a result of your attendance of the event.
8. Your stall location and Stall Information Pack will be sent to you 2 weeks before the event.
9. You must not exceed your allotted stall; encroach onto the stall on either side or into the aisles. If you do so, you will be asked to move.
10. All traders and those bringing their own structures shall ensure that they have £5 million public liability insurance in force and valid throughout their participation and attendance at the event. Please provide a photocopy of your insurance policy with this application.
11. All contractors shall indemnify and keep Pride Glasgow and venue owners and their employees, expenses and liabilities arising out or in connection with death or injury or person (other than where occasioned by the negligence of Pride Glasgow or the Venue owner) or Damage to or loss of any property arising out of the contractors participation in or attendance at the event.
12. You must contact us if you propose to use electricity, generators, flammable materials or any potentially dangerous materials.

### **Timings:**

1. The Community Expo and Pride Market Timings will be confirmed nearer to the event.
2. Upon arrival please report to a steward to register your arrival before continuing to set up your stall on the site to ensure you directed to your allocated pitch.
3. You **MUST** ensure that you keep your stall staffed and open until the community expo or market place finishes

### **Vehicles:**

1. No Vehicles are permitted to be brought into the site by Community Expo Stall Holders. Pride Market Traders may bring one small vehicle into the site to load and unload but must remove from the site prior to 9am on Saturday 14th July

2. The only entrance for vehicles is via Kelvin Way
3. If bringing a vehicle onto the site you will be asked to provide a driver's mobile phone number and the license plate will be recorded. Please comply with the 5mph speed limit, do not obstruct other traffic and DO NOT drive on grass and follow the direction of stewards at all times.
4. Any vehicle that does drive on the grass will be billed for any damage caused
5. **There will be no vehicle movement on site during the public access to the event. All movement times will be available closer to the event date. (traffic restrictions will only be lifted when it is safe to do so).**
6. Pride Glasgow cannot provide car parking for community expo holders or pride market pitch holders.
7. We ask that stall holders do not bring lorries into market area as this will block access for other stall holders/performers. An access route must be kept clear at all times for emergency service. If you are asked to move your vehicle by a steward please do so immediately.

#### **During the event:**

1. Please remember it is your responsibility to keep the area around your site tidy. Please help by taking your waste with you, or leave it tidily tied in bin bags. Glasgow City Council will charge you for littering if you do not.
2. Whilst on site all staff and contractors must comply with all relevant statutory and other requirements that may relate to their activities on site, including structural regulations, Health & safety Law, and fire prevention precautions