

Pride Glasgow Parade

Practical Information about taking part in the Parade

Introduction

Pride Glasgow annual Parade is a celebration of LGBTI life in Scotland, The Parade reflects the diversity of the LGBTI community as individuals, organisations, businesses and community groups come together. The Parade also raises awareness of campaigns for LGBTI equality.

This Briefing document contains all the necessary details and guidelines to help you develop your parade entry and be prepared for what the Parade entails.

Who can take part

The Parade is open to individuals (who do not require to pre-register), organisations, businesses and community group who either provide direct services to the LGBTI community or support or celebrate the LGBTI community, its achievements, culture and aspirations.

Responsible Person

Each entry is required to provide a “responsible person” to be the point of contact for Pride Glasgow. This person will be the point of contact who will receive a copy of this pack at the time of booking alongside other relevant emails including parade timings and information about briefings. This person is responsible with communicating the information provided by Pride Glasgow to all members of the float or walking group.

You are required to send at least one member of your group to attend a pre Parade briefing in the weeks before the event.

Festival Tickets

Tickets for Pride Glasgow Festival at Glasgow Green are not included in the price of the Parade Entry (if applicable). However you can apply for discounted group tickets for parade participants and stewards. These tickets must be applied for at time of the parade entry any requests after the parade entry deadline may not be able to be supplied.

Community & Steward Tickets for the Weekend cost £10.00

Community & Steward Tickets for the Saturday Only cost £5.00

Information about sponsored entries

- Entries will be allowed to display the supporters logo from the two locations i.e. one on each side of their float, or 1 in 8 people carrying the display if a walking group.
- The supporters must exhibit a message to show support for the LGBT community group.
- Only community groups can enter sponsored floats, not businesses.
- The supporters must support diversity and inclusion. The message, that they support, should be expressed in the signage. Although there is no specific form for the wording that is required in the message on the signage it should be approved by the management before the parade. The message should be in line with your entry.

Some things to keep in mind when entering for the parade with a sponsored float:

- Show an acknowledgment to your supporters. A maximum of once on each side of your vehicle.
- The length of your signage should not exceed 50 % of the length of your vehicle.
- The name of the supporters should be the same font size as the message on the signage.
- Your supporter’s acknowledgment should not exceed 45 cm in height.
- Your organisation’s name should also be prominent and at least the same size as the name and logo of your supporter.

You must disclose the name of any supporters at the time of application, should these change after you submit your application you must email parade@pride.scot with up to date information.

Insurance

Public Liability Insurance

Each participating organisation must have their entry including all participants and if appropriate any vehicle is protected by their Public Liability Insurance with a minimum amount of £1 million.

Vehicle Insurance

Any participating vehicle must be fully insurance and taxed and where required have a valid MOT certificate.

Risk Assessment

Each group should complete a risk assessment for their entry. This risk assessment does not need to be submitted in advance to Pride Glasgow unless requested by the Parade Manager however a copy should be available on the day.

Stewards

Each organisation is required to provide stewards for both their float vehicle and walking group stewards. The current ratio is 1 steward per road wheel or 1 steward per 10 people in the walking group. Pride Glasgow will provide a briefing note for all stewards which the Responsible Person must distribute to all those taking part.

All stewards must be in High Vis Vests.

Floats and Vehicles

Your float needs to be able to fit onto the road and make the necessary turns easily without holding up the parade.

The Maximum dimensions for vehicles are

Length: 16m

Height: 4.5m

There is no ground clearance restrictions but it necessary to allow for uneven road surfaces and any traffic calming measures that may be in place along the route.

All floats must include secure handrails fitted at a height of 1.0m, an additional rail is recommended to be fitted at 0.5m

All construction and decorative materials should be treated with fire retardant coatings.

All vehicles must comply with Highway regulations

Drivers must be insured for the vehicle they are driving and must have the correct driving license. The license and insurance certificate should be available in the vehicle for inspection prior to the start of the Parade.

Alcohol and Substance abuse

No parade participant shall consume alcohol or controlled substances prior to or during any stage of the parade. Pride Glasgow reserves the right to remove the complete float from the parade if they believe anyone to be under the influence of alcohol or controlled substances. Anyone suspected to be under the influence of, or in possession of, controlled substances will be reported to the police.

Electrical systems

Any electrical systems and wiring used must be approved for exterior use and should have sufficient capacity and be properly installed and secured. If batteries are used these should be fixed securely and protected against the weather and moisture. A spill kit should be included with any battery installation.

ALL ELECTRICAL SYSTEMS SHOULD BE INSTALLED AND CERTIFIED BY A COMPETENT AND QUALIFIED PERSON
If Generators are used then the following rules apply:

- Only diesel or solar generators are allowed and must be safely secured.

- Generators Exhaust gases must be directed over the offside of the road and not placed so its behind or in front of the vehicle so as to not go over other parade participants.
- The generator should be monitored at all times
- NO PETROL GENERATOR SHOULD BE USED
- Refilling generators during the parade is forbidden and no additional fuel should be carried on the vehicle.

Fire Safety

No naked flames or smoking should be allowed on the vehicles.

All Vehicles must have at least 1 5L Fire Extinguisher on board. This should be of an appropriate type

Glasgow City Council Guidelines for Parade Participants

Glasgow City Council put a number of guidelines on participants who take part in the parade including ensuring that music is turned off when passing a building of religious use. Please ensure that you have read these guidelines available [here](#) and these are informed to all your participants.

On The Day

Details of assembly points and registration will follow in a briefing document prior to the parade.

Parade Placement

The placement of your group or float in the parade will be decided by Pride Glasgow.

Terms and Conditions of Entry

1. Conduct – Whilst we recognise that Pride was born out of protest and we encourage political participation parade entries will not be permitted if they defame the work of Pride Glasgow or other charities, groups or businesses participating in the Parade.
2. No Nudity will be permitted
3. No alcohol or drugs should be consumed whilst participating in the parade
4. Nothing should be thrown from a vehicle at any time
5. You agree to cascade train your safety stewards prior to the parade

Parade Timetable

Date	Action Point	Notes
	Applications for the Parade Open	Apply online at http://festival.pride.scot
Wednesday 19 th July 2017	Applications for the Parade Close	
Thursday 27 th July 2017	Parade Briefing for Participants	A requirement for all groups to send one person to
Saturday 29 th July 2017	Parade Creative Workshop	Optional Workshop in helping you create your parade float or outfit
Sunday 30 th July 2017	Parade Briefing for Participants	A Requirement for all groups to send one person to
Saturday 19 th August 2017	Pride Glasgow Parade	